

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 30, 2004

COUNTY FISCAL LETTER (CFL) NO. 04/05-18

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2004/05 ALLOCATION FOR THE ADMINISTRATION OF
THE NON-ASSISTANCE FOOD STAMP (NAFS) PROGRAM

The purpose of this letter is to inform counties of their administrative allocation for the NAFS Program for FY 2004/05. A total of \$212.2 million in State General Fund (SGF) was made available upon approval of the FY 2004/05 Budget Act.

Attachment I displays each component of the NAFS allocation in SGF. It includes costs and savings associated with approved premises. The major premises in FY 2004/05 are a minor caseload adjustment, the updated implementation for Prospective Budgeting, costs associated with the provisions in the H.R. 2646 Farm Bill, California Food Assistance Program (CFAP) and Electronic Benefits Transfer (EBT) Administrative Impact. Attachment II provides a description of each of the individual premises and allocation methodologies.

Attachment III contains a complete listing of the program codes for the NAFS administrative allocation. Expenditures charged against these program codes are tracked on the Quarterly County Expense Claim.

As a reminder, transferability of funds between Foster Care and NAFS continues to be allowed for the following counties: Alpine, Amador, Colusa, Glenn, Inyo, Lassen, Mariposa, Modoc, Mono, Plumas, Sierra and Trinity. It is anticipated that any surplus funds, within this small county group, will be redistributed at closeout among those counties who overspent their allocations.

Any questions concerning this letter should be directed to fiscal.systems@dss.ca.gov.

Sincerely,

***Original Document Signed By Kathy Farmer
on August 30, 2004***

KATHY FARMER, Chief
Financial Management and Contracts Branch

Attachments

c: CWDA

**FY 04/05 NAFS ALLOCATION
STATE FUNDS**

COUNTY	NAFS ADMIN BASIC	CASELOAD DECLINE	STAFF DEVELOPMENT	PA to NA FUND SHIFT	PROSPECTIVE BUDGETING SAVINGS	EBT ADMIN NET IMPACT	TRANSITIONAL BENEFITS	VEHICLE EXCL. & FACE-TO-FACE INTERVIEW	CALIF. FOOD ASSISTANCE PROGRAM (CFAP)	FARM BILL H.R. 2646	NAFS STATE FUNDS ALLOCATION
Alameda	\$7,032,298	(\$44,766)	\$84,815	\$2,358,382	(\$222,748)	(\$371,087)	\$24,547	\$5,544	\$162,407	\$329,420	\$9,358,812
Alpine	\$13,705	(\$72)	\$18	\$6,108	\$0	\$9,684	\$35	\$100	\$261	\$642	\$30,481
Amador	\$117,304	(\$974)	\$5,942	\$38,266	\$0	\$3,720	\$368	\$121	\$3,535	\$5,495	\$173,777
Butte	\$1,147,959	(\$14,558)	\$13,232	\$294,207	(\$113,066)	(\$109,039)	\$5,906	\$1,803	\$52,814	\$53,775	\$1,333,033
Calaveras	\$157,479	(\$1,347)	\$9,667	\$42,158	\$0	(\$1,984)	\$544	\$167	\$4,885	\$7,377	\$218,946
Colusa	\$125,971	(\$884)	\$7,830	\$22,815	\$0	\$4,953	\$274	\$110	\$3,206	\$5,901	\$170,176
Contra Costa	\$3,883,697	(\$18,790)	\$88,467	\$1,443,366	(\$18,610)	(\$65,847)	\$11,390	\$2,327	\$68,167	\$181,927	\$5,576,094
Del Norte	\$172,067	(\$2,875)	\$16,335	\$3,952	\$0	(\$204)	\$1,108	\$356	\$10,429	\$8,060	\$209,228
El Dorado	\$591,852	(\$3,815)	\$17,386	\$127,731	(\$33,905)	(\$396)	\$1,398	\$472	\$13,839	\$27,725	\$742,287
Fresno	\$4,035,848	(\$64,421)	\$49,120	\$2,476,651	(\$278,017)	(\$151,248)	\$32,204	\$7,978	\$233,712	\$189,055	\$6,530,882
Glenn	\$176,825	(\$1,744)	\$16,427	\$82,100	\$0	(\$890)	\$660	\$216	\$6,327	\$8,283	\$288,204
Humboldt	\$1,056,105	(\$9,163)	\$20,747	\$285,344	(\$88,949)	(\$40,420)	\$2,742	\$1,135	\$33,244	\$49,472	\$1,310,257
Imperial	\$729,123	(\$13,751)	\$7,354	\$186,956	(\$116,538)	(\$19,180)	\$5,805	\$1,703	\$49,886	\$34,155	\$865,513
Inyo	\$131,074	(\$823)	\$11,576	\$10,839	\$0	\$2,561	\$165	\$102	\$2,985	\$6,140	\$164,619
Kern	\$3,158,506	(\$45,403)	\$48,745	\$799,561	(\$439,428)	(\$261,428)	\$23,512	\$5,623	\$164,716	\$147,957	\$3,602,361
Kings	\$597,041	(\$9,486)	\$8,461	\$101,562	(\$91,691)	(\$20,906)	\$3,500	\$1,175	\$34,413	\$27,967	\$652,036
Lake	\$264,290	(\$4,165)	\$9,715	\$174,320	\$0	\$9,860	\$2,010	\$516	\$15,110	\$12,380	\$484,036
Lassen	\$122,511	(\$1,419)	\$13,428	\$37,966	\$0	\$1,493	\$659	\$176	\$5,146	\$5,739	\$185,699
Los Angeles	\$56,740,486	(\$664,832)	\$448,435	\$18,384,803	(\$3,970,093)	(\$3,786,978)	\$243,803	\$82,331	\$2,411,933	\$2,657,949	\$72,547,837
Madera	\$581,968	(\$7,970)	\$19,886	\$49,524	(\$110,054)	(\$21,010)	\$4,560	\$987	\$28,915	\$27,261	\$574,067
Marin	\$681,056	(\$4,242)	\$13,505	\$120,246	(\$25,465)	\$8,351	\$1,183	\$525	\$15,388	\$31,903	\$842,450
Mariposa	\$78,104	(\$708)	\$8,670	\$27,307	\$0	\$2,322	\$266	\$100	\$2,570	\$3,658	\$122,289
Mendocino	\$957,598	(\$8,452)	\$7,956	\$170,847	(\$63,180)	(\$24,185)	\$2,105	\$1,046	\$30,662	\$44,857	\$1,119,254
Merced	\$1,587,922	(\$17,639)	\$9,028	\$384,451	(\$231,795)	(\$34,076)	\$8,265	\$2,185	\$63,991	\$74,385	\$1,846,717
Modoc	\$51,042	(\$660)	\$7,668	\$34,852	\$0	\$6,231	\$274	\$100	\$2,394	\$2,391	\$104,292
Mono	\$59,846	(\$302)	\$17,255	\$15,210	\$0	\$6,734	\$69	\$100	\$1,095	\$2,804	\$102,811
Monterey	\$2,349,213	(\$14,282)	\$42,621	\$608,115	(\$123,506)	(\$71,984)	\$6,610	\$1,769	\$51,815	\$110,046	\$2,960,417
Napa	\$588,599	(\$1,789)	\$9,999	\$56,230	(\$18,520)	(\$5,112)	\$625	\$222	\$6,491	\$27,572	\$664,317
Nevada	\$472,074	(\$1,644)	\$29,042	\$145,696	\$0	(\$993)	\$769	\$204	\$5,963	\$22,114	\$673,225
Orange	\$7,041,677	(\$53,856)	\$42,962	\$2,992,127	(\$509,520)	(\$59,923)	\$26,595	\$6,669	\$195,384	\$329,860	\$10,011,975
Placer	\$722,089	(\$3,671)	\$18,804	\$353,311	(\$36,501)	(\$18,332)	\$1,810	\$454	\$13,317	\$33,825	\$1,085,106
Plumas	\$92,918	(\$508)	\$8,208	\$49,763	\$0	\$5,550	\$219	\$100	\$1,844	\$4,353	\$162,447
Riverside	\$5,758,715	(\$48,972)	\$90,638	\$3,717,193	(\$352,008)	(\$282,762)	\$28,504	\$6,065	\$177,664	\$269,760	\$9,364,797
Sacramento	\$7,215,413	(\$74,709)	\$42,688	\$4,366,567	(\$633,104)	(\$568,845)	\$40,496	\$9,252	\$271,036	\$337,998	\$11,006,792
San Benito	\$136,532	(\$1,869)	\$11,482	\$50,062	\$0	\$5,959	\$877	\$232	\$6,780	\$6,396	\$216,451
San Bernardino	\$6,560,286	(\$91,040)	\$110,353	\$4,032,059	(\$765,645)	(\$96,024)	\$50,362	\$11,275	\$330,284	\$307,309	\$10,449,219
San Diego	\$6,772,035	(\$58,458)	\$33,569	\$3,783,304	(\$402,096)	(\$60,639)	\$35,700	\$7,240	\$212,077	\$317,229	\$10,639,961
San Francisco	\$6,246,716	(\$37,450)	\$47,694	\$1,271,381	(\$542,234)	(\$128,526)	\$8,897	\$4,638	\$135,864	\$292,621	\$7,299,601
San Joaquin	\$2,594,652	(\$26,563)	\$17,776	\$666,680	(\$288,536)	(\$162,770)	\$18,112	\$3,290	\$96,367	\$121,544	\$3,040,552
San Luis Obispo	\$973,588	(\$5,551)	\$89,761	\$385,768	(\$35,872)	(\$13,072)	\$2,294	\$688	\$20,137	\$45,607	\$1,463,348
San Mateo	\$1,190,340	(\$5,715)	\$177,415	\$701,113	(\$55,122)	(\$12,680)	\$3,195	\$708	\$20,733	\$55,761	\$2,075,748
Santa Barbara	\$1,454,672	(\$12,698)	\$12,897	\$528,829	(\$102,412)	(\$45,766)	\$5,626	\$1,573	\$46,067	\$68,142	\$1,956,930
Santa Clara	\$6,237,449	(\$39,571)	\$40,270	\$2,719,718	(\$309,303)	(\$178,494)	\$19,027	\$4,900	\$143,558	\$292,187	\$8,929,741
Santa Cruz	\$1,046,288	(\$7,707)	\$10,545	\$133,959	(\$73,373)	(\$22,305)	\$2,530	\$954	\$27,961	\$49,012	\$1,167,864
Shasta	\$931,771	(\$11,200)	\$20,592	\$292,350	(\$83,543)	(\$77,093)	\$4,421	\$1,387	\$40,632	\$43,648	\$1,162,965
Sierra	\$51,740	(\$114)	\$5,779	\$16,827	\$0	\$7,913	\$44	\$100	\$414	\$2,424	\$85,127
Siskiyou	\$423,245	(\$3,441)	\$31,338	\$122,641	\$0	\$4,647	\$1,096	\$426	\$12,483	\$19,827	\$612,262
Solano	\$1,680,930	(\$10,433)	\$28,963	\$1,141,974	(\$40,558)	(\$131,463)	\$5,858	\$1,292	\$37,851	\$78,741	\$2,793,155
Sonoma	\$1,062,450	(\$9,553)	\$28,675	\$623,864	(\$96,770)	(\$38,450)	\$3,617	\$1,183	\$34,657	\$49,770	\$1,659,443
Stanislaus	\$2,657,141	(\$23,404)	\$57,652	\$958,312	(\$304,437)	(\$220,634)	\$11,945	\$2,898	\$84,906	\$124,471	\$3,348,850
Sutter	\$372,422	(\$3,705)	\$14,870	\$102,281	(\$34,467)	(\$9,775)	\$1,546	\$459	\$13,442	\$17,446	\$474,519
Tehama	\$351,370	(\$4,062)	\$12,612	\$112,221	\$0	(\$31,254)	\$1,668	\$503	\$14,735	\$16,459	\$474,252
Trinity	\$96,933	(\$899)	\$18,471	\$22,636	\$0	\$9,703	\$267	\$112	\$3,263	\$4,541	\$155,027
Tulare	\$2,228,433	(\$34,564)	\$18,062	\$584,640	(\$348,580)	(\$84,174)	\$16,900	\$4,280	\$125,395	\$104,388	\$2,614,780
Tuolumne	\$257,543	(\$2,407)	\$15,552	\$92,160	\$0	(\$248)	\$970	\$299	\$8,732	\$12,064	\$384,665
Ventura	\$3,134,329	(\$18,990)	\$23,875	\$988,852	(\$190,102)	(\$74,930)	\$8,208	\$2,352	\$68,894	\$146,824	\$4,089,312
Yolo	\$655,725	(\$6,398)	\$57,549	\$400,439	(\$44,356)	\$5,162	\$3,140	\$793	\$23,212	\$30,717	\$1,125,983
Yuba	\$740,035	(\$5,516)	\$20,618	\$182,404	(\$43,896)	(\$27,717)	\$2,720	\$685	\$20,012	\$34,666	\$924,011
TOTAL	\$156,349,000	(\$1,564,000)	\$2,153,000	\$59,883,000	(\$11,238,000)	(\$7,238,000)	\$692,000	\$194,000	\$5,674,000	\$7,324,000	\$212,229,000

**FY 2004/05 NON-ASSISTANCE FOOD STAMPS (NAFS)
ALLOCATED PREMISES**

The following provides a brief description of each premise amount contained in your NAFS Allocation

PREMISE NAME	DESCRIPTION	COST	SAVINGS
NAFS Administrative Basic	This premise reflects the administrative costs for the NAFS Program. Counties' NAFS administrative basic cost is funded at the same level as FY 2003/04.	X	
Staff Development	This premise reflects the funding for Staff Development. The allocation was distributed based on a percent to total of each county's average of the 4 most recent quarters (06/03-03/04) Food Stamps (FS) expenditures and FY 2003/04 average NAFS Full-time Equivalent (FTE) eligibility workers. An adjustment was made to the allocation to fund the State share of costs for staff training among the 41 counties of the Inter-County Policy and Planning Committee, which contracts with the University of California, Davis.	X	
Public Assistance (PA) to Non-Assistance (NA) Shift	This premise reflects the shift of funds from the California Work Opportunity and Responsibility to Kids (CalWORKs) Eligibility Program to the NAFS Program for the share of eligibility costs associated with the FS Program. The allocation was calculated by developing a PA caseload (Food Stamp Program Participation and Benefit Issuance Report (DFA 256) Part A, Line 1A) to the CalWORKs caseload (CalWORKs Cash Grant Caseload Movement Report (CA 237 CW) Part B, Line 8) ratio. The ratio is applied to the FY 2004/05 Total CalWORKs Eligibility Allocation to calculate the total PA shift. Each county's percent to total of the total PA shift is used to distribute the budgeted cost for this premise.	X	
Caseload Adjustment	This premise reflects an adjustment in the FS Monthly Caseload due to the implementation of the H.R. 2646 Farm Bill premise. The allocation was distributed based on a percent to total of each county's average intake and continuing caseload from the Food Stamp Program Monthly Caseload Movement Statistical Report (DFA 296) for CY 2003.		X
Prospective Budgeting	This premise reflects the county specific NAFS administrative savings associated with implementing a quarterly reporting system using prospective budgeting in projecting income over a three-month period for NAFS. The savings were distributed according to county-specific methodology. Allocations were adjusted to hold small counties harmless from these savings; no savings were distributed to those counties.		X
Electronic Benefit Transfer Administrative Net Impact	This premise reflects the net impact to county administrative savings associated with eliminating the current FS delivery system and implementing new activities for the Statewide EBT Project. The allocation was based on the most recent implementation schedule. This includes the state share of ongoing staff training costs.		X

**FY 2004/05 NAFS
ALLOCATED PREMISES (CONT.)**

PREMISE NAME	DESCRIPTION	COST	SAVINGS
California Food Assistance Program (CFAP)	This premise reflects the costs for state only legal non-citizens who are federally ineligible. Funds were distributed based on a percent to total of each county's average monthly NAFS caseload (Intake & Continuing) for CY 2003 as reported on the DFA 296 (Lines 4b, 4c, 7a and 8).	X	
Transitional Benefits	This premise provides for a "frozen" allotment of food stamp benefits for up to five months for households terminated from CalWORKs cash assistance. It is assumed that counties will be required to perform food stamp eligibility for additional discontinued cases. The counties will also achieve administrative savings as benefits will be "frozen", thus eliminating the need to receive and process monthly/quarterly reported changes. Funds were distributed based on a percent to total of each county's average continuing CalWORKs caseload for CY 2003 as reported on the CA 237 CW.	X	
H.R. 2646 Farm Bill	This premise reflects the increase in FS administration costs associated with implementation of mandatory provisions contained in the Food Stamp Reauthorization Act of 2002. Funds were distributed based on a percent to total of each county's basic FY 2003/04 NAFS allocation.	X	
Vehicle Exclusion/ Face-to-Face Interview (AB 231)	This premise reflects costs related to the exemption of all motor vehicles from consideration when determining eligibility for the FS Program and the requirement that counties screen applicants for the need for an exemption from the FS Program face-to-face interview. Funds were distributed based on a percent to total of each county's average monthly NAFS caseload (intake and continuing) for CY 2003 as reported on the DFA 296.	X	

The state share of administration costs reported on the County Expense Claim (CEC) will be charged to the allocation as follows:

FOOD STAMPS (FS) DFA 327.4 & 327.5

211 – FS Issuance (& EBT Project for San Diego and San Bernardino only)
214 – FSOLIS
218 – NAFS-IEVS
234 – Fraud – NAFS AFIRM (LA County) PDQ Contract
262 – U.S. Residency Project – NAFS
268 – SAVE Program – NAFS
275 – EFD/P – NAFS
310 – NAFS – Fraud
312 – PA Food Stamp Fraud
334 – Fraud – NAFS AFIRM (LA County) PDQ Contract
341 – EFD/P – NAFS (WFI)
343 – NAFS Eligibility
344 – NAFS Program Integrity
347 – NAFS Quality Control
606 – CFAP – Families
609 – CFAP – Singles
611 – NAFS – Jail Match (SB1556)

FS State Use Only Codes

284 – SUO - NAFS
298 – SUO-NAFS SB90 / CalWORKs County MOE Related